

UMA ROY MEMORIAL DISTRICT DISABILITY REHABILITATION CENTRE (DDRC)

A Project of Ministry of Social Justice & Empowerment and Disability Affairs, Govt. of India

PROJECT ADDRESS : UMA ROY SARANI, No. 2. GOVT. COLONY, DIST. MALDA, PIN-732103(W.B) PHONE-03512-254443

Implemented by: HAIDERPUR SHELTER OF MALDA

Memo. No.183/HSM

Date: 12/03/2026

NOTICE

As per decision of the District Management Team of DDRC, Malda, applications are invited in prescribed format from Indian citizens for the following posts on a purely temporary basis for District Disability Rehabilitation Centre (A Project of Ministry of Social Justice & Empowerment, Department of Empowerment of Persons with Disabilities (Divyangjan), Govt. of India) implementing agency namely Haiderpur Shelter of Malda. All columns of the application form are to be duly filled up which will be available at website : www.malda.gov.in or www.shelterofmalda.co.in and DDRC office at Uma Roy Sarani, 2 No. Govt. Colony, Opp. of Bagha Jatin Club, P.O. Mokdumpur, Dist. Malda – 732103 (W.B). The hardcopy of Application form along with relevant documents are to be submitted by Registered Post or Speed Post or Drop Box of DDRC office and No application will be received after 2 p.m. on 03rd day of April, 2026. Any omission / suppression of information shall be liable to rejection of application or candidature at any stage of recruitment without showing any reason.

Sl. No.	Name of Posts	No. of post	Qualification	Maximum Honorarium per month (in Rs.)
1.	Clinical Psychologist / Rehabilitation Psychologist	1	Clinical Psychologist a. M. Phil Clinical Psychology b. Professional Diploma in Clinical Psychology. Rehabilitation Psychologist a. M. Phil Rehabilitation Psychology b. Post Graduate Diploma in Rehabilitation Psychology (PGDRP)	24,600/- or Rs.1,020/- per visit
2.	Senior Physiotherapist / Occupational Therapist	1	Physiotherapist:- 01 mandatory Qualification : Bachelor in Physiotherapist (BPT) Occupational Therapist :- 01Mandatory Qualification : Bachelor in Occupational Therapist (BOT)	24,600/- or Rs.1,020/- per visit
3.	Sr. Prosthetist / Orthotist (OH category)	1	Bachelor in Prosthetics and Orthotics (BPO) from any Institute recognized by RCI	24,600/- or Rs.1,020/- per visit
4.	Prosthetist / Orthotist Technician	1	Diploma in P&O or Certificate in P&O with 3 years experiences	17,400/-
5.	Audiologist & Sr. Speech Therapist	1	Bachelors in Audiology and Speech & Language Pathology (BASLP) or B.Sc in Speech & Hearing	24,600/- or Rs.1,020/- per visit
6.	Hearing Assistant/ Jr. Speech Therapist / Speech & Hearing Technician / Ear Mould Technician	1	Hearing Assistant/ Jr. Speech Therapist :- Diploma in Speech & Hearing with knowledge of hearing aids repair / ear mould making Speech & Hearing Technician :- Diploma in Hearing Language and Speech (DHLS) Ear Mould Technician :- Diploma in Hearing Aid Repair and Ear Mould Technology (DHAREMT)	17,400/-
7.	Mobility Instructor	1	Matriculation & Certificate / Diploma in Mobility Eligibility; Preferably Bachelor in Mobility Science (B.M.Sc.) Or D.Ed.SPI.Ed./B.Ed.Spl.Ed. in Visual Impairment	17,400/-
8.	Multipurpose Rehabilitation Worker	1	Post Graduate Diploma in Community Based Rehabilitation (PGDCBR) / Diploma in Community Based Rehabilitation (DCBR) / Community Based Inclusive Development (CBID) / Multi Rehabilitation Worker (MRW)	17,400/-
9.	Accountant cum clerk cum Storekeeper	1	B.Com / Statistical Analysis Software (SAS) with 2 years experience	17,400/-
10.	Attendant cum Peon cum Messenger	1	VIII Pass	11,400/-
11.	Vocational Counsellor cum Computer Assistant	1	Diploma in Vocational Rehabilitation (DVR) / Advance Diploma in Child Guidance and Counselling (ADCGC) / Bachelor of Rehabilitation Science (B.R.Sc.)	17,400/-

Sl. No.	Name of Posts	No. of post	Qualification	Maximum Honorarium per month (in Rs.)
12.	Early Intervention Therapist	1	P.G. Dipl. in Developmental Therapy (Mult. Dis.:Physical and Neuro). (PGDDT) / P.G. Diploma in Early Intervention (PGDEI) / Basal Metabolic Rate (BMR) / Bachelor in Rehabilitation Science (BRSc) / BRT / Master in Rehabilitation Science (MRSc) / Master in Early Intervention Science (MSc-EI)	17,400/-
13.	Trans-Disciplinary Special Educator	2	(1) DEdSE / BEdSE in Hearing Impairment (HI) (2) DEdSE / BEdSE in Visual Impairment (VI) / Intellectual Disability (ID)/ Cerebral Palsy (CP) / Autism Spectrum Disorder (ASD) / Multiple Disabilities (MD) / Db / Specific Learning Disability (SLD)	17,400/-
14.	Caregiver	1	Certificate Course in Care Giving (CCCG)-RCI / Certificate Course in Care Giving (CCCG) - National Trust or Class VIII passed with 3 years experience in care giving of PwD	7,500/-

1. Qualification as stated in the table must be possessed by the candidate on or before the publication of the advertisement.
2. All columns of the application form are to be duly filled up which will be available at website : www.malda.gov.in or www.shelterofmalda.in and at the Office of District Disability Rehabilitation Centre (DDRC), Uma Roy Sarani, 2 No. Govt. Colony, Opp. of Bagha Jatin Club, P.O. Mokdumpur, Dist. Malda – 732103 (W.B).
3. The hardcopy of Application form along with relevant documents are to be submitted by Registered Post or Speed Post or Drop Box only in favour of the Secretary, Haiderpur Shelter of Malda (Implementing agency of DDRC), Uma Roy Sarani, 2 No. Govt. Colony, Opp. of Bagha Jatin Club, P.O. Mokdumpur, Dist. Malda – 732103 (W.B) and No application will be received after 2 p.m. on 07th day of October, 2023.
4. Candidate without CALL LETTER and any photo identity document like EPIC/PAC card/Aadhaar card/Passport/Driving License/Bank Account passbook containing photograph / any other photo identity card issued by the competent Govt. Authority shall not be allowed to enter to the Interview Board or Examination Hall.

METHOD OF SELECTION :-

A. Viva Voce Test :

- Above posts : 50 marks

DOCUMENTS TO BE ATTACHED :-

A candidate shall have to submit the following documents along with the prescribed application form i.e. 1. Age proof, 2. Educational qualification, 3. Experience if any, 4. Residential proof (issued by competent authority i.e. Prodhani / Sabhapati / Panchayet Samity / Member of Zilla Parishad/MLA/MP/BDO/SDO), 5. Voter card / Aadhaar Card, application & admit card, 6. Caste certificate if any

Notes :-

- Candidates are advised to follow & check the instruction & notice published time to time through websites : www.malda.gov.in or www.shelterofmalda.co.in.
- Application once submitted shall be treated as final. The candidates are advised to check the entries made against each column thoroughly before submission of prescribed application.
- The selection committee reserves the right to accept or reject any application without showing any reason.
- The selection committee reserves the right in all circumstances for any modification if required.
- The selection Committee reserves the right in all circumstances for cancellation or postpone as per decision of District Management Team of DDRC.

[Signature]
12/03/26
Secretary,

Haiderpur Shelter of Malda
(Implementing Agency of DDRC)

Memo No. 183(10)/HSM

Date : 12/03/2026

Copy forwarded for information and taking necessary action please to :-

01. The District Magistrate, Malda
02. The Addl. District Magistrate (ZP), Malda
03. The Additional Executive Officer, Malda Zilla Parishad, Malda
04. The Chief Medical Officer of Health, Malda
05. The District Mass Education Extension Officer, Malda
06. The District Social Welfare Officer, Malda
07. The D.E.O, S.S.M, Malda
08. The D.I.O, N.I.C Malda for wide publicity through District Website.
09. The D.I.C.O, Malda is requesting for publishing at your notice board.
10. The Secretary, Samokaler Chokhe Rupantarar Pathe, Malda, in abridged form which is being sent to him/her very shortly for wide circulation. He/She is also requested to send one copy (each such publication) to the undersigned for office record.

[Signature]
12/03/26
Secretary,

Haiderpur Shelter of Malda
(Implementing Agency of DDRC)

APPLICATION FORMAT for Contractual Engagement of District Disability Rehabilitation Centre (DDRC)

At Uma Roy Sarani, No. 2 Govt. Colony, Malda
(To be filled up by the candidates own hand writing)

To
The Secretary,
Haiderpur Shelter of Malda
(Implementing Agency of DDRC),
Uma Raoy Sarani, 2 No. Govt. Colony,
P.O. Mokdumpur, Dist. Malda – 732103 (W.B)

Affix Recent
Passport size
photograph duly
attested on photo by
the applicant

Application for the post of _____

Name of the applicant (in BLOCK Letters) : _____

Father's / Husband's / Guardian's Name : _____

Full Address for correspondence : _____

Dist. _____, PIN _____

Present Address : _____

Dist. _____, PIN _____

Contact Number : _____

Email address : _____

Date of Birth : _____ dd _____ mm _____ yyyy Sex _____

Age as on 01.01.2018 : _____ days _____ months _____ years.

Caste Status : _____ Marital Status _____

Educational Qualification (Attested copy must be submitted with the application) :

Sl. No.	Exam Passed	Board / Council / University	Year of Passing	Subject/s	Total Marks	Marks Obtained	% Marks	Division

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Details of Computer Training Certificate (Attested copy must be submitted with the application) :

Exam Passed	Duration	Board / University / Institution	Subject	Year of Passing	Result

Details of Working Experience (Attested copy must be submitted with the application) :

Sl. No.	Name of the Organisation / Institution	Key Task assigned	Period (From – To_

I hereby declare that all the statements made by me in the application are true and complete to the best of my knowledge and belief. I also understand in case any of my statement is found false or incorrect during any stage of recruitment thereafter it shall disqualify me for the post of applied for and/or I shall be liable for any other action that may be taken under the extant rules.

Date : _____

Place : _____

Signature of the applicant

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